



From the Desk of:
Superintendent
Megan K. Manuel

"News From Last Night" is published and distributed to each staff member following each Board Meeting.

Warren County Board of Developmental Disabilities
Regular Board Meeting
October 23, 2023

The Warren County Board of Developmental Disabilities met for its regular monthly meeting at 6:00 p.m. at the Administrative Offices, 42 Kings Way, Lebanon, Ohio 45036.

- Approval of the regular Board meeting minutes for September 25, 2023.
- The following resolutions were approved:
 - 23-10-01 2024 Waiver Allocation.
 - 23-10-02 Appropriation Adjustments.
 - 23-10-03 The Warren County Board Of Developmental Disabilities Authorizes The Superintendent To Sign The Contract With Medicaid Billing Solutions, Inc., For Targeted Case Management And Title XX Billing.
 - 23-10-04 Approval Of Agency Policy Addition.
 - 23-10-05 The Warren County Board Of Developmental Disabilities Authorizes The Superintendent To Sign The Services Agreement With Alta Fiber (formerly Cincinnati Bell) To Provide Fiber Optic Data Service At All Agency Locations.
 - 23-10-06 Approval Of 2024 Dental Plan.
- Meeting adjourned at 6:23 p.m.
- The next regular monthly meeting will be held November 27, 2023 at 6:00 p.m. at the Administrative Offices, Lebanon, Ohio.



WARREN COUNTY BOARD OF DEVELOPMENTAL DISABILITIES BOARD RESOLUTION

Resolution Number: 23-10-04

Date of Resolution: 10-23-2023

Topic of Resolution: Approval Of Agency Policy Addition.

RESOLUTION

Whereas, the Warren County Board of Developmental Disabilities has created the following policy to meet state guidelines as follows:

Effective October 24, 2023

New	1.12	Remote Board Member Attendance Policy
Revised	None	
Reviewed (no changes)	None	
Proposed for Deletion	None	

THEREFORE, BE IT RESOLVED, that the Warren County Board of Developmental Disabilities approves the above listed policy effective as stated.

Number of Board Members Present _____

Abstentions _____

In Favor _____

Opposed _____

President, Warren County Board of Developmental Disabilities



Warren County Board of DD Agency Policy

Remote Board Member Attendance Policy, 1.12

- A. The intent of this policy is to establish a remote board member attendance policy for the Warren County Board of Developmental Disabilities (WCBDD). Ohio Revised Code 5126.0223 allows the WCBDD to permit its members to attend and participate in meetings of the WCBDD via means of electronic communication.
- B. Meetings of the Warren County Board of Developmental Disabilities: Electronic Participation
1. Although in-person attendance is preferred, a board member of the WCBDD may attend a meeting of the board or a meeting of a committee of the board via means of electronic communication if all of the following apply:
 - a. The means of electronic communication permits board members attending the meeting via means of electronic communication, board members present in person at the place where the meeting is conducted, and all members of the public present in person at the place where the meeting is conducted to simultaneously communicate with each other during the meeting; and
 - b. At least one-third of the members attending the meeting are attending in person at the place where the meeting is conducted, as referenced in the table below; and
 - c. In the case of a regular meeting of the board, the member attending the meeting via means of electronic communication attends at least one-half of the annual regular meetings of the board in person at the place where the meeting is conducted; and
 - d. The member attending the meeting via means of electronic communication notified the president of the board of their intent not less than 48 hours before the meeting, except in the case of declared emergency; and
 - e. All votes taken at the meeting are taken by roll call vote.
 2. Any board member attending a meeting of the board or a meeting of a committee of the board via electronic means is considered present at the meeting, is counted for purposes of establishing a quorum, and may vote at the meeting.
 3. For purposes of determining whether one-third of members are attending a meeting of the board or a committee meeting of the board in person, the following table can be used as a guide:

Number of Meeting Participants	In-Person Attendance Required
2 total	1 in-person
3 total	1 in-person
4 total	2 in-person
5 total	2 in-person
6 total	2 in-person
7 total	3 in-person